Minutes of the Woolooware Public School
P&C Association Meeting

Held on Monday 17\textsuperscript{th} March 2014
At 7:10 pm

1 Present: S Agostino, K Cleary, B Davey, S Hewson, M Kelly, K Nishoika-Lopez, B Tang, J Tweed, J Ball, J Wicks

2 Apologies: S Whitaker, B Eaton, K Dixon

<table>
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<th>Discussion and Action</th>
<th>Responsibility and Due Date</th>
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<td>3 Minutes Previous Meeting:</td>
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<td>3.1 The minutes of the meeting held on Monday 17\textsuperscript{th} February 2014 were distributed and confirmed as a true and accurate record. Proposed by: SA Seconded by: MK</td>
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4 Business Arising from Previous Minutes

4.1 Garment Exchange: BE has given printing invoice to KN. KN will reimburse BE. KN

4.2 Stephanie Alexander's kitchen garden: The Kitchen garden program asks for a very large commitment from the organisers and of the curriculum. A modified version of the kitchen garden program will be planned by Mrs Simpson and Keshna. BT

4.3 Cool Classrooms: Teachers and students have expressed their appreciation of the air-conditioning over recent weeks. The letter to parents requesting payment of an Air-conditioning levy was sent out this week. We hope to raise the remaining money required for the air-conditioning to allow installation by the end of term 1 BT

4.4 Welcome BBQ: The BBQ was a very successful night. Thankyou to everyones' help and support on the night. Overall cost off the night was $160. BT SA

4.5 Term 1 Disco: The disco is planned for 3.4.14. Glo sticks and Lolly bags have been ordered by BT and SA. Drinks for the night still need to be purchased. Left over drinks from the BBQ will be used also. BT SA

5 Correspondence

5.1 Incoming: Fundraising brochures; Semester 1 school global funding notice from Dept Education. SH

5.2 Outgoing: Air-Conditioning Levy note. BT

6 Business arising from Correspondence

6.1 Nil

7 Reports

7.1 President’s Report:

- AGM planned for tonight has been postponed until next meeting as many P&C members were unavailable tonight. AGM to be held on 19.5.14. BT
- Air Conditioning Levy has been sent out this week.
- The Welcome BBQ went well and it would be great to do another one in Term 1 next year.
- A new email pncwps@gmail.com has been set up, primarily for correspondence when arranging the Trivia Night.

| 7.2 | Treasurer’s Report: Our balance at 17.3.14 was $5,883. | KN |
| 7.3 | Canteen Report: The canteen made $350 from the Gelato Day. | KN |
| 7.4 | Principle’s Report: |
| | • Plans for Easter Egg Raffle were discussed. BT SA and BD will arrange collection of donations and wrapping of hampers. |
| | • Our librarian, Mrs Wetherill retired after over 20 years of service to WPS. Staff will give her a fitting send off. Advertisements for a new librarian will be placed commencing Term 2. B Davey will assist on selection panel. |
| | • A new school councillor, Bronwyn Wall, has been employed. | MK |
| 7.5 | Sub-committee Reports: |
| | • Canteen Committee: Not met yet. No report. |
| | • Language Classes: Report emailed in by M Thomas. 30 students are enrolled in Spanish class. Profit from Term 1 was $660. | MT |

8 General Business

| 8.1 | JW raised concerns about school maintenance: Regarding the large branch that fell in the playground a few weeks ago - have our trees been assessed adequately from a safety perspective? Mrs Kelly stated that all the school trees have had a preliminary assessment but we are awaiting a level 5 assessment. |
| | • JW also raised concerns about gutter cleaning and maintenance and mould on veranda ceilings. MK stated gutters are cleaned on a 3 monthly basis. Repairs to gutters are listed on a maintenance schedule, are prioritised and addressed as budget allows. | |
| 8.2 | JW asked if the air conditioners would be used for heating. It was agreed that a cost comparison would be made between gas heating and by heating using reverse cycle air conditioners. | MK KC |
| 8.3 | Dates for 2014 events: AGM 17.3.14; |
| | • Disco's Term 1 3.4.13; Term 2 16.6.14; Term 3 11.9.14; Term 4 11.12.14 |
| | • Mothers Day stall 8.5.14 |
| | • Biggest morning Tea 22.5.14 |
| | • Trivia night 25.7.14 (Christmas in July theme) |

9 Next Meeting

The next meeting will be held on 19 May 2014.

10 Meeting Closed

There being no further business the meeting closed at 8:45pm